



**Agenda item:** *5.0 – Tenth Anniversary Report to The Minister* **Presenter:** **Members**

**Discussion:** Discussed under the Action Items.  
Also, Tony Bartlett reminded everyone of the allocation list:  
The chapter scheduled for the second review at the October Council meeting are  
Fire Fighting relationships (SK, NH)  
Equipment and Systems (PB, ML) and Residential Planning (CG, SS)  
noting that as yet Council members have not seen the first draft of the Firefighting Relationships chapter.  
The chapters due for second review at the November Council meeting are.  
Community Preparedness – MLe and TF  
Incident Control Systems – T B and SK  
BOPs Planning and Implementation – CG and KJ

There was discussion about the desirability of developing a common format for the chapters in the overall report. It was agreed that the best way to do this was for members to review all the current drafts and think about an appropriate format.

**Action:** *Everyone to send their draft papers to Brioni by 14 September who will send them on to all Council members. Any member who prepares a draft report format should send these back to BY for distribution.*

**Agenda item:** *6.0 – Chief Officers Report* **Presenter:** **Andrew Stark**

**Discussion:** The ACTRFS is preparing for the coming season. The forecast of a weak El Nino by the BOM is likely to bring hotter weather than what we have had over the past few years. If we get strong winds the fire activity may increase.  
Tindery Ranges to the East is probably dryer than the Brindabellas but we would be committed to helping NSW RFS if there are any fires. The Brindabellas are still very wet.  
Staff have attended many NSW RFS preseason events including one at Yass NSW which Phil Canham from ACTF&R also attended. They also held a major exercise and preseason day at Homebush which AS along with Pat Jones from ACTF&R attended.

The MOU between ACTESA and NSW RFS is up for renewal and is in final draft.  
We have our own ACTRFS Preseason event in September where all documentation is presented to Brigades. In the past this has been an ESA/RFS briefing but this year other stakeholders have been invited including senior staff from surrounding districts; eg NSW Parks. As some of these surrounding districts have started to move over to the TRN we would like to make sure that these communications are in line with ours.  
Training is continuing this weekend and the weekend after next. Volunteer numbers have surged up and are now over 440.  
We recently attained 3 new Medium tankers which hold 1400 Litres of water. They are a better design from the old ones and are a better bush truck.  
The New Tidbinbilla Station opened and is in a great location.  
The Concept of Operations has been notified by the Commissioner and is on the Legislation Website.  
Andrew Stark tabled the Draft IMT positions list and asked that any comments be sent to him as soon as possible.  
He also advised that he had had a meeting in regard to the next version of the Strategic Bushfire Management plan, which is due 2014. The meeting was to plan a

timeline and to make recommendations about the committee that the Commissioner should establish and to identify a process where they can do an after action review and lessons learnt over the last 2 plans. They will have a review of those items that will be held off until the Committee is formed.

Andrew also advised members that he along with some other staff and volunteers had recently attended the AFAC Conference and it was possibly the best AFAC had done so far as it had a good program, was well formatted and had excellent keynote speakers.

It was questioned whether in the future, Council members could go to AFAC and AS said he would discuss the budget allocation with KJ

- Action:**
- Provide any comment to Andrew in regard to the IMT position list.
  - Andrew Stark to discuss the Councils budget allocation with Kevin Jeffery in relation to Council members attending AFAC next year.

**Agenda item:** 7.0 – *Chief of ACTF&R Report* **Presenter:** Paul Swain

**Discussion:** PS discussed that along with the ACTRFS they had been planning for the upcoming season and had developed an IMS – a matrix to show key personnel for IMTs.

**Agenda item:** 8.0 – *2012 Annual Report* **Presenter:** All members

**Discussion:** This needs to be done this month and an out of session process needs to be organised in order to get a complete draft ready for approval at the October meeting. Tony discussed the sections and they were allocated as follows:

1. Seasonal Prognosis – Simon and Kevin
2. Operational Preparedness – Michael
3. Land Management and Bushfire plan – Peter
4. Public Communications and Education - Christine
5. Summary and Conclusions - Kevin
6. This year will also need to include the strategic issues from the 10 year anniversary - Tony

And the Editorial will be done by Marion and Cathy

**Action item:** Everyone to send their documents to Marion and Cathy to edit by 20<sup>th</sup> September. They will then send it to the Secretariat to circulate.

**Agenda item:** 10.0 – *Other items* **Presenter:** Christine Goonrey

**Discussion:** It was noted that this meeting would be the last one for Council member Tony Fearnside as he has resigned. The valuable input that he had made over the years was formally recorded and he was advised that he would be very much missed. He thanked the Council members in return.

**Agenda item:** 8.0 – *Next meeting* **Presenter:** Secretariat

The meeting was closed at 5.30pm. The next meeting is scheduled for 3<sup>rd</sup> Oct 2012.



# ACT BUSHFIRE COUNCIL IMPLEMENTATION OF ACTION ITEMS

## ~Principles~

- The register will include all action items that have yet to be implemented or where implementation is in progress. The status of implementation should be reviewed at each Bushfire Council meeting.
- The status update information is the only information that will be regularly updated in the relevant column. The only exception to this is if a revised completion date is suggested, the status must clearly detail rationale for this change.
- Status of implementation will continue to be regularly updated until action item is fully implemented.
- Action items will only be indicated as "Complete" after due consideration by the Bushfire Council.

Action Item / Issue <sup>1</sup>	Originating Meeting date	Responsibility	Proposed / Revised completion date	General Comment	Status Update
1. Training needs analysis to be tabled at the next Bushfire Council Meeting.	7/3/2012	ACTRFS		AS noted that the list of qualified Machinery Operators etc (for example) was tabled at the Captains Meetings.	AS to provide a 'snapshot' report at the next meeting.
2. Strategic priorities for BFC meetings	9/2/2012	Neil Cooper			Ongoing
3. TAMS quarterly report on the Bushfire Operational Plan (BOP)	9/2/2012	Neil Cooper			Ongoing

<p>4. Request that Jason Sharples be approached to present the research relating to bushfire behaviour to the Committee</p>	<p>9/2/2012</p>	<p>Kevin Jeffery</p>		<p>To remain on Agenda</p>	<p>Ongoing</p>
<p>5. The ACT Bushfire Council 2012(The ACT Bushfire Council 10 year review) Performance Management Inquires Recommendations into the 2003 Canberra Bushfires — Revision of Fire Fighting Equipment and System report.</p> <p>1) Bushfire Council to put a formal recommendation that the comments become an action in the 2012 report.</p> <p>2) ACTRFS to follow-up procurement methodology regarding availability of machinery, drivers and provide clarity around conditions of contract arrangements.</p> <p>3) Provide Bushfire Council with the trial of fire retardant report conducted by Bushfire CRC.</p> <p>4) <b>5 Sept Update:</b> Draft documents to be sent to Marion and Christine</p>	<p>7/3/2012</p>	<p>1) Bushfire Council 2) ACTRFS 3) Andrew Stark</p> <p>Members</p> <p>Andrew Stark</p> <p>Andrew Stark</p> <p>Members</p>	<p>20/10/12</p>	<p>The action item was questioned and it was agreed that the action be renamed to <b>The ACT Bushfire Council 10 year review.</b> From next month on the action item should be to remind authors to do their reports and to get them circulated soon. There needs to be a common approach as to how these reports are done.</p> <p>Minister was more interested in what issues may arise.</p> <p>In our formal MOU with NSWRFs we have ability to access their contracts etc.</p>	<p>Natalie and Simon have been struggling to get together to sit down and finalise their document as Simon has been unwell.</p> <p>Complete.</p> <p>Complete</p>

6. Include the next topic 'Fire fighting relationships.	4/4/2012	Simon Katz Natalie Hile		Report to be circulated out of session.	Ongoing
7. Arrange the Manager ESA Media and Community Information to provide a calendar of upcoming ACTRFS public awareness campaigns and provide further briefings for long term strategies <b>Action: Provide the two calendars (RFS and the ESA Public Education) to members</b>	2/5/2012	Secretariat			Next meeting
8. Send correspondence to Jeremy Lasek requesting clarification regarding what the ACT Government will arrange for the Tenth Anniversary of the 2003 Canberra Bushfires	6/6/2012	Chair			Complete
9. Send correspondence to the Minister to inform the Tenth Anniversary Report is being prepared.	6/6/2012	Chair			Complete
10. Meeting between the BFC and ED of Conservation Council to be organised in relation to Coombs development issues <b>5 Sept update:</b> Also need to include TAMS, LDA, ESA and RFS	4/7/ 2012	Kevin Jeffery (taken over from Christine)		Concern that there was an agreement between LDA/ TAMS/ Cons council that they didn't need to do the work that had first been planned, as the houses were no longer there – yet they were still in the BOP. Also there are many management plans that need to be cleared up.	Ongoing

11. An inspection of the Coombs area to be done and report emailed to members  Update action: Write a letter to TAMS seeking clarity as to how to seek fire commitments & constraints etc an report back to council	4/7/12	Andrew Stark		No Fire Hazard to any houses currently being built in that area.	Complete
	2/8/12	Kevin Jeffery			Complete
12. LIDAR (Light Detection and Ranging) presentation to be organised	2/8/12	Neil Cooper	<b>February 2013</b>		
13. Discussion regarding the Fuel assessment report and at what stage it is at	2/8/12	Kevin Jeffery/ Andrew Stark and Nick Lheude	<b>Oct 12</b>		
14. Obtain a report from Andrew Stark and discuss opportunity to meet with NSW NPWS regarding coordination of burns	2/8/12	Kevin Jeffery Andrew Stark	<b>Oct 12</b>		
15. Discuss the inclusion of leased land and Federal property in a comprehensive ACT Fire Management Plan.	2/8/12	Kevin Jeffery Andrew Stark	<b>Oct 12</b>	Action item reworded	.
16. Get in contact with Auditor Generals department to discuss the outcome of their 10 year report (to ensure consistencies with the BFC's report)	2/8/12	Kevin Jeffery	<b>Oct 12</b>		

17. 10 <sup>th</sup> Anniversary Report; Everyone to send their draft papers to Brioni who will send them on to Marion and Cathy to collate. They will send these back to BY for distribution	5/9/12	Members	<b>20/9/12</b>		
18. 2012 Annual report documents to be sent to Marion and Cathy for editing and collation They will then send it to the Secretariat to circulate.	5/9/12	Members	<b>20 /9/12</b>		
19. Provide any comment to Andrew Stark in regard to the IMT position list	5/9/12	Members	<b>Oct 12</b>		
20. Discuss the Councils budget allocation in relation to Council members attending AFAC next year	5/9/12	Kevin Jeffery Andrew Stark	<b>Oct 12</b>		