

  		ACT Bushfire Council Meeting		Minutes		Wednesday 2 October 2019	
						4pm – 7pm	
Attendees:							
Chair:		Sarah Ryan, ACT Bushfire Council					
Secretariat:		Lianna Guest					
<u>Council Members</u>		<u>Officials</u>			<u>Invited Guests</u>		
Natarsha Carney Tony Bartlett Marion Leiba Jeremy Watson Kylie Coe David Snell Margaret Moreton Bhiamie Williamson Cathy Parsons Steve Angus		Georgeina Whelan, Commissioner, Emergency Services Agency (ESA) Neil Cooper, Senior Director, Fire Forest and Roads, Parks and Conservation Service (PCS), Environment Planning and Sustainable Development Directorate (PCS, EPSDD) Joe Murphy, Chief Officer, ACT Rural Fire Service (ACTRFS), ESA Mark Brown, Chief Officer, ACT Fire & Rescue (ACT F&R)			Alix Kaucz, Senior Director Territory Plan, EPSDD Steven Gianakis, Manager, Greenfield Planning, EPSDD		
Apologies:		Justin Foley, Steve Angus, Bhiamie Williamson, Alix Kaucz, Mark Brown					
ORDER OF BUSINESS							
AGENDA ITEMS							
1	Acknowledgement of country				Presenter:	Chair	
	The Chair acknowledged the traditional custodians of the land that the meeting was on, the Ngunnawal people. She expressed acknowledgement and respect towards their continuing culture and the contributions they make to the life of this city and this region. She also acknowledged and welcomed other Aboriginal and Torres Strait Islander people attending the meeting.						
2	Welcome, introductions, apologies and nomination of member to monitor performance checklist				Presenter:	Chair	
	The Chair welcomed all meeting attendees and noted apologies.						
3	Declarations of interest				Presenter:	Chair	
	Nil						
4	Acceptance of minutes from the 10 July 2019 meeting				Presenter:	Chair	
	The draft minutes from 4 September 2019 were accepted as a true and accurate reflection of the meeting with one minor amendment to item 10.2						
5	Review action list – attached to minutes				Presenter:	Chair	

	The Council reviewed the outstanding action items and noted whether they were complete, not yet due or covered in the meeting agenda.		
	Action: CO ACTRFS to send comparison maps of pre-season conditions in 2002 and 2019, as requested by Tony Bartlett, to all BFC members action item 201909-8.1. Action: Documents from June to December 2018 to be put on SharePoint.		
6	Correspondence	Presenter:	Chair
	Correspondence for noting: <ul style="list-style-type: none"> Letters of congratulations were sent from the Council to the three Parks and Conservation Service members who have recently won awards for their work 		
	Action: Distribute the recommendation from CO ACTRFS to the Commissioner on not bringing forward the start of the bushfire season.		
7	Report on activities attended on behalf of Council since the last meeting	Presenter:	Chair
	The Chair and David Snell attended the Launch on SBMP v4 and Launch of Bushfire Season on Black Mountain on 27 September 2019.		
8	Items from the ACTBFC 2019 Business Plan	Presenters:	EPSDD and CO ACTRFS
	8.1 Presentation on land planning, rezoning land from non-urban to new suburbs and planning controls for greenfields development. <p>The presentation was taken as noted and a copy will be distributed to members.</p> <p>The following topics were noted in the presentation:</p> <ul style="list-style-type: none"> The planning process from the ACT Planning Strategy to Dwelling Development An overview of the five themes of the ACT Planning Strategy and the ACT Policy Plan An overview of the Territory Plan including planning investigations, Estate Development, Territory Plan Precinct Code. <p>The review of the Bushfire General Code will commence this financial year and be undertaken with ESA.</p> <p>Council expressed interest in the bushfire risk in new suburbs to the west of Canberra. Mr Gianakis undertook to arrange a further presentation on this topic to Council in March next year.</p> <p>Council thanked the Manager Greenfield Planning, EPSDD for the presentation.</p>		
	Action: An EPSDD representative will be invited to attend the March 2020 Council meeting with a presentation on the ACT Planning Strategy (2018) Western Edge Investigation Area's preliminary information and an update on the review of the bushfire general code.		
	8.2 Area of land in the ACT covered by BOPs <p>Greg Potts presented a map on the area of land in the ACT covered by BOPs.</p>		
	Action: Greg Potts to send links (if possible) to web map of BOP map prior to the November meeting.		

	Action: Greg Potts to develop a covering brief on the areas in the BOP map to be presented at the November meeting.		
9	Update Draft Regional Fire Management Plan	Presenter:	EPSDD
	Nil		
10	Strategic Bushfire Management Plan	Presenter:	CO ACTRFS
	<p>The SBMPv4 was signed by the Minister and presented in the Legislative Assembly on 26 September 2019. The launch of the SBMPv4 was held at Black Mountain on 27 September 2019 in conjunction with the launch of the 2019/20 bushfire season.</p> <p>Discussions are taking place regarding the actions in the SBMPv4. The first SBMP Governance meeting was postponed as EPSDD representatives were unable to attend.</p> <p>Council requested that reports from the SBMP Governance meetings be = a standing item on the Council agenda.</p> <p>The Chair thanked all those involved in the development of the SBMPv4.</p>		
	Action: Reports from SBMPv4 Governance Committee to be a standing item on the Council agenda in future.		
11	Officials' Reports	Presenter:	Officials
	<p>Officials' reports for noting:</p> <p>11.1 EPSDD PCS Report The report was taken as read.</p> <p>11.2 Commissioner's Report The Commissioner's report and the September 2019 ESA Snapshot Plan (Edition 16) were taken as read.</p> <p>11.3 Chief Officer ACTRFS Report The report was taken as read.</p>		
	Action: The Chair of the Fire Management Zone Review Panel be asked to provide a written update to Council on progress to date and to attend the November Council meeting to answer any further questions.		
12	Any other business	Presenter:	Chair
	12.1 Field Trip Details Details of the field trip were discussed, including alternative pick up locations and attendees.		
13	Discussion of the draft Annual Preparedness Report to the Minister	Presenter:	Chair
	<p>Members discussed the content and recommendations of the Draft Annual Preparedness Report to the Minister.</p> <p>The aim of the session was to agree on the recommendations and for members to suggest any other changes before a final draft is prepared for signed off by all members. David Snell took detailed notes on the agreed changes, and several members offered to add more information and review their own sections as well.</p>		

14	Review and adoption of action items from this meeting		
	Action items were reviewed and agreed to and put in the action table.		
15	Next meeting 4 September 2019	Presenter:	Chair
	The Chair thanked everyone, and the meeting concluded at 7:30pm.		
16	In camera meeting if required	Presenter:	Chair
	Not Required.		
17	Council's performance checklist report	Presenter:	Council
	No issues were reported.		

ACTION ITEMS – ACT BUSHFIRE COUNCIL

Action Items (OPEN)			at 2 October 2019	
Ref	ACTION	DUE	ACTION OFFICER	STATUS UPDATE
2018	Find a replacement for the vacant Bushfire Council Member	ASAP	CO ACTRFS	An update provided Progressing
20190710	Arrange a dinner for the ACTBFC 80 th Anniversary celebration and Christmas, after the December meeting	7 August 19	CO ACTRFS	Pending
201908-8.4	Next year form a BFC sub-committee to meet with PCS one week prior to the BOP being presented at the BFC meeting	Late July 19	Council	
20191002-1	CO ACTRFS to send comparison maps of pre-season conditions in 2002 and 2019, as requested by Tony Bartlett, to all BFC members action item 201909-8.1	6 November 19	CO ACTRFS	Complete
20191002-2	Documents from June to December 2018 to be put on SharePoint	23 October 19	CO ACTRFS	
20191002-3	Distribute the recommendation from CO ACTRFS to the Commissioner on not bringing forward the start of the bushfire season.	6 November 19	Chair	
20191002-4	An EPSDD representative will be invited to attend the March 2020 Council meeting with a presentation on the ACT Planning Strategy (2018) Western Edge Investigation Area’s preliminary information and an update on the review of the bushfire general code.	March 20	Secretariat	Pending
20191002-6	Greg Potts to send links (if possible) to web map of BOP map prior to the November meeting.	23 October 19	ACTRFS Manager Community Protection	
20191002-7	Greg Potts to develop a covering brief on the areas in the BOP map to be presented at the November meeting.	6 November 19	ACTRFS Manager Community Protection	
20191002-8	Reports from SBMPv4 Governance Committee to be a standing item on the Council agenda in future.	6 November 19	Secretariat	
20191002-9	The Chair of the Fire Management Zone Review Panel be asked to provide a written update to Council on progress to date and to attend the November Council meeting to answer any further questions.	6 November 19	Executive Branch Manager, Risk and Planning	

Ref Number	Actions Items (CLOSED)	2 October 2019
20190710-5.1	Draft a response to the Conservation Council in relation to the Molonglo Valley land release objection	
20190710-5.2	Invite Peter Langdon, Manager Forests, PCS to the August BFC meeting to provide a presentation on managing the risk within the plantation estate plus the rationale for planting back in the area previously burnt by wildfire	
201907-10.2	10.2-01 Follow up an apparently missing action for Objective 4 in SBMPv4 – The training of firefighters 10.2-02 Follow up an apparently missing action for Objective 4 in SBMPv4 - to ensure IMT training and exercises are conducted 10.2-03 Secretariat to draft letter of endorsement of the SBMPv4 from BFC to Minister for Police and Emergency Services	
190206-09-9.2	Arrange a more user-friendly process for Council to access papers. Action from 7 August 2019 - Arrange a demonstration for Council of how to use the SharePoint site prior to Council accessing meeting papers from the site.	
20190710	Arrange a presentation from Steven Gianakis and the development assessment team regarding land planning and development application process	
20190807-8.2	ACTRES to provide a summary to explain what proportion of areas that require a BOP have a current BOP	
20190807-8.6	Members to send their sections to the Chair and David Snell, for the 2019 ACTBFC Preparedness Report to the Minister for Police and Emergency Services by 11 September 2019	